



by Coleen Lee-Wheat and Jim Haynes, SLO Coordinators

**Time Period: Week of: June 20-25**

Topic	Discussion	Action/Concern
Data for Accreditation Annual Report	Andrew La Manque was contacted to ensure that De Anza’s definitions of “programs” were consistent with past reports. Programs that have evidence will be counted. Programs under IPBT that produce program reviews are being used to answer “college programs” with defined SLOs. SSPBT groups were defined. Institutional SLOs are defined as being the ICCs.	ECMS report will be run 6/25. Anu will forward ECMS #s to Jim. Jim will send program level stats and ECMS data results to Marisa. An SLO accreditation binder with the raw data will be created by Anu. Coleen will create a binder with SLO events for accreditation information
Program Level SLO	<p>Identify Program level workshop. Faculty groups will gather to brainstorm in order to</p> <ol style="list-style-type: none"> <li>1. analyze course SLO statements to find common themes</li> <li>2. then create Program SLO statements</li> </ol> <p>An intro to the workshop: use to presentation we used for the Senate and IPBTs to explain Program level Assessment. Considering it will be a battle to get the Program Level SLOs into the catalogue, assessment strategies will not be addressed directly in the workshop. An overview of mapping and discussion—is mapping enough or do programs need to pursue additional assess? Anu believes that mapping only one way to assess. Mapping tells us what they are learning? How do we know that after students complete a series of courses i.e certificates or degrees that they have learned and how they are learning.</p>	<p>Coleen is organizing September’s Workshops            Coleen is planning the SLO Steering Committee Retreat            Coleen will create an outline to be refined next week with the SLO team and then for the SLO Steering Committee meeting.            Agenda Items SLO Steering Committee Retreat:            Discuss steps for facilitation of process of getting program SLOs into the catalogue in the Senate.            Discuss how to meet ACCJC expectation that SLOs are transparent to students in the classroom            Further discussions with more people about program level assessments.</p>
SLO Coordinator Replacement	<p>Proposal for further discussion. Divide SLO coordinator position into two positions each one taking responsibility for several divisions. Jim will remain with SSLO and AUO. A job description needs to be created. For the fall, Coleen will work with Anu and Jackie to take up the slack of the missing SLO coordinator. A request for admin. Assistant help will be presented. Jobs SLO team may need help with: minutes, communication with faculty and staff, facilities, materials.</p>	<p>Further discussions need to occur with SLO Steering Committee and Christina.</p>