

DE ANZA COLLEGE PARALEGAL STUDIES

MASTER CLASS SCHEDULE / SEQUENCING MATRIX

MASTER CLASS SCHEDULE							
Fall		Winter		Spring		Summer	
PARA 067 (2 units)	Law Office Management for Paralegals	PARA 095	Overview of American Law	PARA	<i>ROTATING REQUIRED ENTRY LEVEL COURSE</i>	PARA 069	Paralegal Field Trips
PARA 088 (2 units)	The Paralegal and Professional Responsibility	PARA 096A	Introduction to Legal Research and Writing	PARA 096C	Computer Assisted Legal Research and Writing		
PARA 086	Legal Analysis	PARA 097A	Civil Litigation Procedures	PARA 097B	Advanced Civil Litigation Procedures	PARA	<i>ROTATING REQUIRED ENTRY LEVEL COURSE</i>
PARA 094	Introduction to California Law	PARA 092A	Partnerships and Corporations	PARA 092B	Corporate Securities Regulations		
		PARA-085	Intellectual Property	PARA-072	Trademark		
<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>						
<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>			<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>	<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>

A.A. – 2 year plan											
Fall, Year 1		Winter, Year 1		Spring Year 1		Fall, Year 2		Winter, Year 2		Spring Year 2	
PARA 067 (2 units)	Law Office Management for Paralegals	PARA 095	Overview of American Law								
PARA 088 (2 units)	The Paralegal and Professional Responsibility	PARA 096A	Introduction to Legal Research and Writing	PARA 096B	Advanced Legal Research and Writing	<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>				
PARA 086	Legal Analysis			<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>	<i>PARA XXX</i>	<i>ROTATING ELECTIVE</i>	PARA 097A	Civil Litigation Procedures	PARA 097B	Advanced Civil Litigation Procedures
PARA 094	Introduction to California Law							PARA 092A	Partnerships and Corporations	PARA 092B	Corporate Securities Regulations
Units:	8	Units:	8	Units:	8	Units:	8	Units:	8	Units:	8

Total Units: 48