

Bus Law Distance Learning Course, Bus 18 Gough

Spring, 2015

Hi Everyone

Welcome to the Spring term. A few early hints to get you started:

Access my website and click on the Bus 18 Distance Learning hotlink for the course syllabus

<http://faculty.deanza.edu/goughmichael/>

Print out the syllabus and make note of the important dates:

Homework (done in Catalyst)

Midterm (done in Catalyst) May 6, 2015

Final Exam - REQUIRED ON CAMPUS EXAM ON MONDAY, June 22 , 2015 at 6PM in Forum 1 on campus - MUST BE TAKEN AS SCHEDULED - YOU WILL HAVE TO COME TO CAMPUS FOR THIS TEST.

All exams MUST be taken on the scheduled dates at the scheduled time, no exceptions

Access the Catalyst website the first day of class (it is not open until then), complete the orientation before Thursday of the first week - this is important because if you do not complete the orientation, you will be dropped

<https://catalyst.deanza.edu.>

Get the book(s) and follow the schedule

Email me or call if you have questions.

Best,

Michael Gough

Instructor

HOMEWORK - Note: all written homework is done in Catalyst

Web#1 .. 4/20

HW#1 .. 4/27

WSJ#1 .. 5/4

Web#2 .. 5/11

HW#2 .. 5/18

WSJ#2&3 .. 5/26

Web#3 .. 6/1

Case .. 6/8

Exam #1: **ONLINE: 5/6 4:00 PM to 12:00 PM** (note - the exam must be started by 9:55 PM on in order to have the full two hours to take it) PLEASE NOTE THAT THE EXAM MUST BE STARTED ON EVENING SOMETIME BETWEEN 4 PM AND 9:55 PM. YOU WILL HAVE TWO HOURS FROM THE TIME YOU LOG ON TO FINISH IT - go to the Catalyst server for this course and log in. The exam will open at 4 PM and close at midnight, you will have two hours to take the exam. It is multiple choice. (Exam #1 Covers text chapters 1-10; Guide chapters 1-8)

Exam #2 (Final) - ON CAMPUS; ON MONDAY, JUNE 22 IN FORUM 1; 6PM-8PM (note -It is multiple choice and essay) - bring a scantron and you are permitted one page of notes -front and back, typed or handwritten.

Office Hours: MW 10AM-11AM, TTh 1:15PM-2:15PM in office and online